

AUDIT COMMITTEE	AGENDA ITEM No. 9
9 FEBRUARY 2009	PUBLIC REPORT

Committee Member(s) responsible:	Councillor Hiller, Chair of Audit Committee	
Contact Officer(s):	John Blair, Head of Strategic Finance Steve Crabtree, Chief Internal Auditor	☎ 384 564 ☎ 384 557

FEEDBACK AND UPDATE REPORT

1. ORIGIN OF REPORT

This is a standard report to Audit Committee which forms part of its agreed work programme.

2. PURPOSE AND REASON FOR REPORT

This standard report provides feedback on items considered or questions asked at previous meetings of the Committee. It also provides an update on any specific matters which are of interest to the Committee or where Committee have asked to be kept informed of progress.

3. FEEDBACK RESPONSES

Appendix A sets out the outstanding feedback items. Following approval by Committee the identified actions will be transferred to the record of Actions completed for the municipal year.

AUDIT COMMITTEE: RECORD OF ACTION TAKEN (FEEDBACK REPORT)

MUNICIPAL YEAR: MAY 2008 - APRIL 2009

DATE ISSUE RAISED	SUBJECT / ITEM	AUDIT COMMITTEE COMMENTS	OFFICER RESPONSIBLE	ACTION TAKEN	SIGN OFF DATE
2 June 2008	Audit Committee Handbook	Include Audit Committee Handbook in committee papers, and provide supporting report	Steve Crabtree	On agenda 30 June 2008	30 June 2008
	Annual Governance Statement 2007 / 2008	Clarification required on the "test case" disrupts policy comment in relation to smoking.	Steve Crabtree	As part of the supporting documentation to produce the Annual Governance Statement, committee received the Assurance Framework (Appendix B on that report) which mapped out the key risks within the organisation and how these were being addressed / mitigated. One priority within the council, as part of the " <i>achieve the best possible health and well being</i> ", is to increase the access to smoking cessation services and a risk identified to deliver this was " <i>legal test case disrupts policy</i> ". This related to a legal challenge to the government's smoking ban in England which was launched in the High Court in June 2007. Freedom to Choose lodged a petition for a judicial review of the legislation at the Royal Courts of Justice citing Article One of the First Protocol of the European Convention on Human Rights which assures the right to peaceful enjoyment of possessions. It also points to Article Eight which covers the right to respect privacy. If the challenge was successful, it could have a material impact on our policy statement.	30 June 2008
	Update and Feedback report	Send Cllr Miners a copy of the feedback report	Steve Crabtree	Report was emailed to Cllr Miners on 3 June, and acknowledgement received back same day.	30 June 2008
	Annual Committee Work Programme	John Blair to organise training session for new Councillors.	John Blair	Will be prior to next meeting on 30 June 2008 (18.30 start) for all Members. A separate session has been organised with new Members for 25 June 2008.	30 June 2008

AUDIT COMMITTEE: RECORD OF ACTION TAKEN (FEEDBACK REPORT: continued)

MUNICIPAL YEAR: MAY 2008 - APRIL 2009

DATE ISSUE RAISED	SUBJECT / ITEM	AUDIT COMMITTEE COMMENTS	OFFICER RESPONSIBLE	ACTION TAKEN	SIGN OFF DATE
30 June 2008	-	No items referred for consideration / explanation	-	-	Not applicable
1 Sept 2008	-	No items referred for consideration / explanation	-	-	Not applicable
23 Sept 2008	External Audit Report To Those Charged With Governance 2007/2008 ISA260	To provide some more information regarding the number of over depreciated assets.	Mandy Bretherton John Blair	External Audit have made reference to depreciated assets within their Management Letter report which is submitted to Audit Committee on 9 February 2009.	
	Statement Of Accounts And Summary Accounts 2007/2008	To provide examples of trade debt over a year old	John Blair	Debt management and processes are incorporated into the training schedule on 9 February 2009.	
3 Nov 2008	Risk Management Update	Strategic Risk Register to be added as a future agenda item	Mandy Bretherton	Has been factored into the agenda for 9 February 2009	
	Audit Committee Work Programme 2008/09 Including Any Training Needs	Organise a training session for the Committee involving Debt Management and Write Offs	John Blair	Debt management and processes are incorporated into the training schedule on 9 February 2009.	

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